Job Description: Full Time Teaching Fellow

Teaching Fellow Reports to Course Faculties

No. of Positions Available SSH – 1 (Sociology)- Full Time

Job purpose: The Department of Social Sciences and Humanities at the Indraprastha Institute of Information Technology (IIIT Delhi) is looking to hire ONE Teaching Fellow (1 Nos. Full Time TF). TF's work as an assistant instructor for undergraduate courses involves taking tutorials, innovative strategies, and the use of digital tools to enrich the students' experience, managing Teaching Assistants, preparing/conducting/grading exams and tests, etc., and course administration.

Duties and responsibilities:

- To teach in tutorials, manage tutorials and other Tutors/Teaching Assistants.
- To help students on the topics where students are facing difficulties.
- Maintaining Office Hours to clarify course-related doubts, out-of-class hours, tutorials, etc.
- To assist Course Faculty in making learning materials, assignments, answer keys, and rubrics for grading.
- To assist the Course Faculty in preparing exam question papers, conducting Quizzes, mid-semester Exams, and Final Exams.
- To assist the Course Faculty in grading, taking attendance, distributing and preparing classroom material, setting up technical equipment, and attend to any other needs of the course.
- To mentor and guide students in class-course projects. Assigning the rubric and grading the progress throughout the semester.
- To provide extra support to weak students.
- To participate in the activities of the Department.

Qualifications:
For the position in Sociology the desired candidate must have a first-class M.A. degree in Sociology and an MPhil in the discipline or must be currently enrolled or have completed a PhD in Sociology.
The candidate is expected to have a good understanding of the basic courses like Introduction to Sociology/Anthropology, Sociology of India, Sociological Theories, Social Research Methods, Media Sociology, Gender Studies, and Sociology of Science and Technology. Candidates must have an excellent academic record and proven interest in academic teaching. Prior teaching experience is not essential, but candidates with experience in teaching/assisting at the graduate level program is preferred. The position is best suited for those who are looking for teaching careers.

Compensation & Terms:
1. The term of appointment will be for ONE year (Monsoon Semester 2024 and Winter Semester 2025), which can be renewed after the first year based on performance. No extension will be given after two years.

2. The monthly compensation to the candidate with Master's degree may be offered a salary of Rs. 50,000/- per month with hostel accommodation (subject to availability) or Rs. 55,000 per month without hostel accommodation.

3. The monthly compensation to the candidate with Ph.D. degree may be offered a starting salary of Rs. 60,000/- per month with hostel accommodation (subject to availability) or Rs. 65,000/- per month without hostel accommodation.

4. The Institute prioritizes the ongoing academic activities and does not promote leaving the offered position during an ongoing semester. To ensure this, a monthly deposit of Rs. 27,500/- for full-time TF from the salary of the first two months will be kept with the institute. This deposit will be paid on completion of the offered tenure.

How to Apply: Interested candidates can submit their online application using the link: https://iiitd.ac.in/careers/tfpositions . The last date of receiving online application is 03rd August 2024.